

Early Bird Price is \$25 off  
your space fee. Must be  
submitted by 3/1/18

**THIS IS A JURIED EVENT**

JC Promotions, Inc.

**Downtown Somerville Arts and Crafts Fest Application**

Hosted by Somerville Business & Professional

**Sunday April 22, 2018**

Located along Main Street in Somerville, NJ 08876  
Historic Downtown Area (set up curbside-street festival style)

\_\_\_ 10' D X 12' W @ \$125 \_\_\_ 10' D X 24' W @ \$200 EARLY BIRD? \_\_\_\_\_

(spaces are booked at 12' & 24" but the spaces are closer to 15')

**Regular deadline:** rolling jury, open until category is full  
Open to the Public: 10 AM-5 PM Set Up Time: 6:00-8:30 AM

**Optional Items:**

\_\_\_ 10'x10' White Canopy w/weights \$100 (this will be set up and ready for you)  
\_\_\_ 8' Table (no Table Cover) & 2 Chairs \$50 \_\_\_ Booth ID sign \$15 \_\_\_ Corner Space \$25

(if paying by check please make separate checks for each optional item)

This event is rain or shine. Display canopies must be white or beige (no colored canopies please)  
Canopies are required to be weighed or tied down. No stakes are allowed in the pavement.

**PLEASE WRITE CLEARLY especially your email address & payment info. Thank you!**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E Mail: \_\_\_\_\_ URL/Website: \_\_\_\_\_

Tax ID #: \_\_\_\_\_ Business Name: \_\_\_\_\_

VISA/MC/AE # \_\_\_\_\_ CSC (3 digit #) \_\_\_\_\_ Exp. Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_ Cardholder's Signature \_\_\_\_\_

Type of vehicle you are bringing \_\_\_\_\_ Amount Paid \_\_\_\_\_

**PAYMENT MUST ACCOMPANY APPLICATION THIS EVENT IS RAIN OR SHINE**

**NOTE: An image of your work will be posted on this event page.**  
Please email us the image you would like us to post along with the URL to link it to.

**Media/Category-Check only one**

Leather Metal Glass Pottery Fabric Floral Wood

Jewelry Textiles Painting/Drawing/Print Making Sculpture

Photography  Specialty Foods  Other (describe) \_\_\_\_\_

**IMAGES REQUIRED FOR JURY PROCESS**

Digital Images Emailed  Images on CD/DVD

previously on file w/JC  your company URL/Website

**PLEASE do not send photos, slides or scanned pictures, E-commerce sites such as, Etsy, Facebook, Pinterest etc. These ARE NOT acceptable for submission.**

Please send a **minimum of 4-5 images** of your work plus **1-2 of your booth** to: events@jcpromotions.info

Acceptable forms of images are: digital images in JPEG/TIFF/PNG , images on CD or DVD

**Note:** indicate the image you would like to post on JC site as a sample of your work.

List price range: \_\_\_\_\_ Describe your items: \_\_\_\_\_

Jewelry designers-describe how you make your pieces: \_\_\_\_\_

**DISPLAY INFO / Canopies MUST be weighed or staked down.  
(no blue, red, green or other colored canopies PLEASE).**

Check one:  white canopy  beige canopy \_\_\_\_\_

OR artist grids \_\_\_\_\_ Covered Tables only/no canopy \_\_\_\_\_

**NAME TAGS:**

(2 NAME TAGS PROVIDED-NO CHARGE-Please print clearly)

1 \_\_\_\_\_ 2 \_\_\_\_\_

**BOOTH SIGNS (REQUIRED)** w-business or exhibitor name listed.

Check one: I will use my own sign \_\_\_\_\_ I will purchase a sign from JC \_\_\_\_\_

\$15 per sign (if purchasing one from us/ apply on page 1/top section)

Sign description: white coroplast w/black fonts / size: 12" X 24"

Print what you would like on your sign \_\_\_\_\_

Please make checks payable to:

**JC Promotions, Inc. PO Box 7298 North Arlington, NJ 07031**

201.998.6311-phone 201.998.1104-fax events@jcpromotions.info [www.jcpromotions.info](http://www.jcpromotions.info)

## CONFIRMATION TO SHOW

You will receive an email confirmation upon acceptance into the event, which can take up to two-three weeks from the time we receive your application and images.

Please add to your email contact list: [jcstreetfairs@yahoo.com](mailto:jcstreetfairs@yahoo.com) & [events@jcpromotions.info](mailto:events@jcpromotions.info)

You will get your space number and name tags upon check-in on the morning of event.

### JC Promotions, Inc. Event Policy

1. Agrees to indemnify, defend, protect and hold harmless the sponsors, organization and all its associates, the proprietors of the location and all its associates, the municipality where the event is held at and all its associates, JC Promotions, Inc, its employees, agents and all its associates for any personal injury to himself\herself and his\her associates for any property loss or damages of any nature suffered by any person as a result of the operation of the above mentioned or the exhibitors and especially to the attendees while within the exhibitor's exhibit space or caused by the exhibitor. Exhibitor may not assign their contract for exhibit space or permit any other person to use part of such space.
2. Agrees should an accident occur within the exhibitors space caused by the exhibitor's display or debris left by the exhibitor, the exhibitor will be held liable in case of an accident. By applying to any events listed, the exhibitor agrees to save and hold harmless JC Promotions, Inc, its management, agents, employees, the municipality where the event is held, its management agents, employees, and sponsors from any liability resulting from such accidents.
3. Agrees to remove all boxes, paper and trash belonging to them upon vacating their space and to keep his\her space neat in appearance and in good order while selling.
4. Exhibitor's exhibit or product may not extend beyond the limits of Exhibitor's space.
5. Provide own tables, chairs, racks and display materials unless otherwise noted. Rain or shine vendors are advised to come prepared for inclement weather, tarps, plastic covers, etc. All exhibit tables must be draped with attractive cloths with no boxes, extra merchandise or debris visible.
6. Exhibitor is entirely responsible for the collection and payment of any NJ state sales tax & for maintaining product liability. NJ Sales/Use tax-609-292-6400 or [state.nj.us/treasury/taxation](http://state.nj.us/treasury/taxation)
7. Exhibitor agrees that the termination of this contract by the undersigned or the sponsor allows the sponsor to retain the total deposit as liquidation. No refunds, credits or transfers are due if contract or event is canceled.
8. Agrees to read and be responsible to comply with all the rules and regulations in this contract.
9. Exhibitor may not sublet or apportion space to anyone else. Exhibitor agrees to remain open until closing time of event.
10. Exhibitors must comply with all applicable state and local laws regarding the sale of their work and with local fire codes with regard to flammability of booth and materials.
11. No tent stakes into street blacktop. Electric is not supplied. Only quiet generators will be allowed. You must inform us in advance if you will be using a generator.
12. Exhibitor must comply with the jury requirements that pertain to this event.

Remember: if your work is not original or entirely hand-made by you, this event is NOT for you.

Note: JC reserves the right to ask exhibitors to remove items that are not original, hand made pieces created by the exhibitor themselves. If any items are manufactured, buy and sell or anything else that may compromise the integrity of this event you will not be invited back.

Thank you...we appreciate your patronage.

Cissy Gialanella, JC Promotions, Inc.

201.998.6311-phone 201.998.1104-fax [events@jcpromotions.info](mailto:events@jcpromotions.info) [www.jcpromotions.info](http://www.jcpromotions.info)